

## FAMILY TRUST CHANGE INSTRUCTIONS

To CST Corporate Solutions Pty Ltd. You are appointed to act as our agent to procure a Trust Deed and ancillary legal documentation from a solicitor, the particulars for such trust deed and legal documents being set out hereunder. In consideration for you acting as our agent, payment of solicitors costs, attending to compilation of materials in a register and delivery of same we shall pay you such amount as agreed.

**Trust Name:** .....

**New Trust Name:** (if applicable) .....

**Date of Documents:**     Leave undated     Today's date     Future date .....(enter date)

We will require a copy of the fund's Original Trust Deed and any amendments to that deed as deeds vary as to the requirements for making amendments to their deed and replacing trustees.

Have you provided copies of the fund's deed(s):     yes     no

**Applicant Details:**

Firm Name:.....

Contact Person: ..... Phone:.....

Postal Add: ..... Fax: .....

Email Address: .....

as this is a PDF service an email address is required or additional fees will be charged

The applicant hereby accepts full responsibility for any amount payable to CST Corporate Solutions Pty Ltd for the enclosed instructions.

signed: ..... date: .....

**Payment Details:**

Chq Encl.     Chq in Mail     Direct Deposit

or Charge our Credit Card:     Visa     Mastercard    Amount: .....

Card Number: ..... Expiry Date: .....

name of cardholder ..... signature .....

**CURRENT CORPORATE TRUSTEE DETAILS (if any)**

Name of Trustee: .....

A.C.N. ....

Address .....

Directors (chairman 1<sup>st</sup>) .....

Is this company resigning as Trustee?     Yes     No

In completing page two of the form we need to know details of the current trustee(s), appointor(s) and guardian(s) whether they are being removed or not. We will also need details of any people who are being appointed or removed from any positions in the trust.

We do not need details of beneficiaries who are not being appointed or removed.

Additional instructions for: .....

### ASSOCIATED INDIVIDUALS DETAILS

Name: .....

Address: .....

Town: ..... State ..... Postcode .....

This person is currently:  Appointor  Trustee  Named Beneficiary  Other .....

Please remove this person as  Appointor  Trustee  Named Beneficiary  Other .....

Please appoint this person as  Appointor  Trustee  Named Beneficiary  Other .....

Name: .....

Address: .....

Town: ..... State ..... Postcode .....

This person is currently:  Appointor  Trustee  Named Beneficiary  Other .....

Please remove this person as  Appointor  Trustee  Named Beneficiary  Other .....

Please appoint this person as  Appointor  Trustee  Named Beneficiary  Other .....

Name: .....

Address: .....

Town: ..... State ..... Postcode .....

This person is currently:  Appointor  Trustee  Named Beneficiary  Other .....

Please remove this person as  Appointor  Trustee  Named Beneficiary  Other .....

Please appoint this person as  Appointor  Trustee  Named Beneficiary  Other .....

### NEW CORPORATE TRUSTEE DETAILS (if any)

Name of Trustee: .....

A.C.N. ....

Address .....

Directors (chairman 1<sup>st</sup>) .....

Please email order form to [orders@cst.com.au](mailto:orders@cst.com.au)